

COUNTY BOARD COMMITTEE MINUTES

COMMITTEE: LAW ENFORCEMENT/ EMERGENCY MANAGEMENT COMMITTEE

DATE: September 23, 2016

Meeting called to order by Dwayne Morris at 8:37 a.m. in Room 202. Members of the committee present were: Kirk Lund, Dwayne Morris, Ed Morse, Michael Wineke, Dick Schultz
Others present were: Sheriff Milbrath, Chief Deputy Parker

Compliance with open meetings law: Sheriff Milbrath assured compliance.

Review agenda: The agenda was approved as presented.

Public Comment: None

Approval of minutes: A motion was made by Michael Wineke, and seconded by Kirk Lund that the August 26, 2016 minutes be approved as printed.

Communications: None.

Grants - Update of ongoing or new grants:

- Still working on researching for new grants – there is limited availability right now.
- Michael Wineke asked if this is the “normal” for this time of year, being that it is towards the end of the year. Chief Deputy Parker responded with yes, we will get the final debriefing from BOTS – Bureau of Transportation & Safety – around the end of October. The representative will sit down with us and go over the results of the safety grants we have been involved in this year and go over what could have been done differently or better. This is the time that we can take to get our foot in the door and be put on the list for the next time the grant(s) is offered.
- Sheriff Milbrath added that private grants are more sporadic. He stated that we just paid for our new generator specifically from donation/grants from Enbridge, the Deputy Sheriff’s Association and Kwik Trip.
- Ed Morse asked how much of the budget depends on grants – Chief Deputy Parker responded that not much – it pretty much amounts to pennies on the dollar.
- Dick Schultz asked how we find about the grants. Sheriff said that many times it is just going online and researching different businesses that have connections with Jefferson County and seeing what is available for us to apply for.
- Dwayne Morris asked what the total cost of the FARO 3-D scanner is and if we were looking for a grant with a specific amount or just any amount of money? Sheriff stated that the total cost is \$80,000 and we are looking for a specific amount. Morris then asked for clarification on the use of the 3-D scanner. Sheriff Milbrath stated that he is running into roadblocks with a grant but remains hopeful that he is able to locate something he can apply for. It would enhance investigations and traffic issues. He said he is writing the grant for a Homeland Security aspect to be used to map schools, or other buildings in the county, but also to help with traffic incidents and other investigations. He went on to explain that it has a 10 year life span; it will also need software updates and yearly maintenance costs.
- Morris then asked about making it a capital project. Sheriff said that there are many

other projects that take priority over the scanner. He is still hopeful that we are able to acquire the scanner through grants.

- Traffic grants are pretty much finished for the year. Sheriff stated that we still have the ability to obtain grants for impaired driving and seatbelt grants early in the next year.
- With traffic grants, we have been able to obtain an additional \$20,000 each year because of our success each year with the grants.
- Chief Deputy Parker reiterated that the county has been very good at keeping superior documentation of the grants that we been awarded which gives the opportunity to continuously get the grants made available to us each year.
- Ed Morse asked what the use is for the traffic grants that we get. Sheriff answered that as long as we fulfill our hours and percentages with each grant, we are able to use a percentage to obtain new equipment to be used in traffic stop situations such as new lasers, PBT equipment, etc.
- Each grant has a portion of agency funded dollars. A large percentage (75-80%) of the hours are being reimbursed through the grant and a smaller percentage (10%) will be funded by the department. Sheriff included that many agencies don't want to do the grants because of the amount of documentation that is required to receive the grant money.
- There was discussion regarding the effectiveness of having drones purchased for county use in the future.

Report from the Sheriff:

- There was discussion about the donations from the two families that brought in various snacks and the family that donated to the K-9 from a lemonade stand.
- Discussion continued about the community support we have been seeing – businesses from Johnson Creek have sent in letters thanking the deputies for their jobs well done. It shows how much the community appreciates a job well done in a world where there is so much negativity towards law enforcement.
- We believe we finally have a fix for the propane with the squad cars – the fix was shipped on Tuesday – should be receiving it any day now. The weather turning colder will also help with the pressure build up in the fuel lines.
- The communication system was basically shut down and was running off one tower for the entire county so that we could do some fine tuning to find out where the glitches and problems are. This was all covered under contract so it won't cost anything.
- New decal arrangements have been put on the new 2016 squads – going away from the yellow color on the cars. There will now be a more silver color with a thin blue line running through it.
- We just started this year's Citizen's Police Academy (CPA). We have 17 people enrolled in the 11 week program.
- We now have an unmarked squad that is in service.
- We have just completed the Active Shooter training in 90% of all the schools in Jefferson County. Lake Mills, Fort Atkinson, Watertown, and Jefferson Police Departments all participated in the training. It was suggested to contact the media about this training to let the public know of this accomplishment.
- Deputy testing took place last Saturday and Wednesday. We only had 80 applicants fill out applications. On the Saturday morning test, only 17 of the 34 scheduled people showed up to take the test. Then on Wednesday, only 23 of the 34 scheduled applicants showed up to take the test.

- Discussion was had on the news that some Walgreens stores have started a “Drug Take Back” program similar to what the Sheriff’s Office currently has.

Review monthly bills and financial items (August): – The committee approved the monthly recap reports for August 2016 bills in the amount of \$130,890.24. A spreadsheet summarizing current bills was reviewed by the committee members.

Report on budget:

- Jail is still over at 69.1% or \$157,272.01 over and this is still due to overtime. We still have 2 officers in the Police Recruit Academy. We are only one person short for the department; however, we are going to lose 2-3 people through retirement at the end of the year.
- We are operating at 66.03% from a revenue standpoint. This is attributed to County Sheriff’s and State Sheriff’s fines from patrol and doing the grants. We are also receiving money from the daily fees for inmates and Huber fees.
- State statute allows us to ask for the money in daily fees. We also have the option to intercept tax refunds to reclaim any debts owed. Jefferson County charges one of the lowest fees for daily fees/booking fees/Huber fees. We have only raised the fees in the jail one time in eight years.
- In regards to the budget, it was found that there are too much funds in the Patrol Division and not enough in the Jail Division. We are looking to redistribute the overtime funds in the budget.
- Discussion on ideas for incentive ideas for deputies.

Review monthly jail and patrol activity reports: Jail activity reports were reviewed which included the jail phone reimbursement sheet. Patrol activity reports were not available.

Jail assessment fund items: General fund items for the month totaling \$4,080 which included \$580 to Solar Expectations Unlimited, LLC for replacement window tinting in Jail Conference Room and \$3,500 to Jefferson Co Literacy Council for Jail Inmate Instruction for September and October.

Also, the jail just purchased 2 industrial washers and dryers for \$11,000 to replace the old ones. The previous washers and dryers were 10 years old – these are used every day by the third shift community service worker. For the past five years, our maintenance has been keeping them running. We will be getting a refund for the stack rack that was not needed for \$650 and two elevated bases for \$300 each for a total refund of \$1250.

We just started a program with “Tele-medicine” where the doctor doesn’t actually come onsite – they do their assessment over the internet. She got to see more patients and was able to spend more time with each person as she didn’t have to hurry to the next facility. We are still using this as a trial basis; at this point we are trying this system to see the benefits. We are hoping for a cost reduction as we will be saving on travel cost and can see if something is serious enough to be sent to the hospital right away or if something can be fixed at our site.

The jail assessment balance at the end of August is \$190,459.18.

Agenda Items: None.

Adjourn

Next meeting date is October 28, 2016 – Emergency Management

A motion made by Kirk Lund to adjourn at 10:50 a.m., was seconded by Dick Schultz. Motion carried.

Motions Carried: 5 Lost: 0.